To: Students Attending TESOL '14 Portland  
From: Earl Wyman, Instructor  
Date: February 6, 2014  
Subject: TESOL 390R Syllabus

NOTE TO TESOL ‘14 Portland Attendees: Students who are receiving Alice Pack Travel Award funding to attend TESOL '14 Portland are enrolled in TESOL 390R: Special Studies for 1 credit. I have advised the Registrar of your names and you have automatically been added to that class list. You don’t have to do anything about registering for this class. You do, however, have certain responsibilities in connection with attending the convention.

PRE-CONVENTION DETAILS

1. You have become a member of TESOL, Inc. by going online and paying the full-time student rate. Central Office has been informed that you qualify. Be sure to bring your membership number with you in case there are complications.

2. You have registered for the convention by going online and you registered as a full-time student member of TESOL. This was done by the ELT department secretary, Tanya Smith. No "ticketed evens" have been included in your registration and if you are interested in any of them, you are on your own to take care of it.

3. Your airline reservations have been made for you and paid for by the ELT Department. At some point you will be told how you are to pay for your share of the airfare...if any.

4. Two BYUH vans are being reserved to take our 12 TESOL to and from HNL. The van will leave on Tuesday, March 25th at 5:30 p.m. from the Little Theater end of MFB. You are encouraged to travel light since you will be responsible for baggage check-in fees.

5. You need to purchase a small notebook to use as your Journal at the convention. Much happens in the time you are there and it will be impossible to remember at the end of the day (much less the week) the people you’ve met, the things you’ve learned, and the ideas you get. The notebook should be with you at all times.
6. Attend the first orientation on Thursday, February 27, 2014 at 11:00 a.m. in a place to be determined, but probably MCK 157.

7. Access the on-line TESOL ’14 program and plan a daily schedule of activities for each of the convention days. Your three-day schedule should include each of the following events (approx. 16 hours)

- Opening Plenary Session on Wednesday evening
- 2 hours in the Publishers’ Exhibits
- 1 hour visiting the Poster Sessions
- 1 hour in the Electronic Village (CALL center)
- 1 Discussion Group
- 1 Featured Speaker (assuming they designate some such speakers)
- 1 each of a Workshop, a Paper, a Demonstration, a Video Theater presentation
- the Friday evening LDS TESOLers dinner (about $25). The place for the dinner is TBA.

8. You are encouraged to learn as much as possible about the Job MarketPlace feature of the convention.

**AT THE CONVENTION in Portland**

1. Upon arrival in Portland on Wednesday morning, March 26th, you will travel by (TBA) to the hotel. Because of our early arrival arrangements will eventually be taken care of…. Perhaps one room to freshen up and store your bags in, or perhaps only a place to store your luggage until rooms are available, or early check in.

2. Wednesday morning we will go to the Convention Center (CC) and have an orientation to the facilities. We should also be able to pick up our registration materials while there.

3. After this orientation, you should read, study, and become familiar with the TESOL 2014 Convention Book and confirm and revise your initial schedules.
4. Wednesday evening is the opening plenary session, and between our orientation at the CC and that plenary, you will have time to do whatever you want...within reason.

5. Job MarketPlace (JM)
You are encouraged to participate in this part of the convention. To do so, you will need to have multiple copies of a professional resume which has been proofed by the Career Services personnel. It must include the phone number at which you can be reached while at the convention.

Learn what you can about the JM by looking at the convention webpage and be prepared to participate. This includes....
- identifying advertised employment opportunities
- submitting resumes to several of these
- responding to interview invitations

5. Enter Journal comments. You are encouraged to take a few moments several times throughout each day in Portland to make entries about the people you are meeting, the sessions you are attending, the ideas you are learning, etc. If you wait until the end of the day to do it, much will be forgotten or over-looked.

6. Take time each evening to review/revise your plan for the following day.

7. Attend the LDS TESOLers event Friday evening. Details are TBA.

8. Attend and participate in a BYUH "debriefing" session after the dinner. The exact time and place will be announced later.

OPTIONS WHILE AT THE CONVENTION. You are expected to find out the nature of each of all of the following and attend at least 2 from the list. (It is possible some have been deleted this year.)
- The Interest Section booth of your choice
- An Interest Section/Caucus business meeting
- The annual TESOL, Inc. Business Meeting
• The Video Theatre
• An Academic Session
• A Colloquium or Panel
• Other ticketed events (You must purchase a ticket as a part of your registration if you want to participate in these.): Pre-/Post-convention Institutes, Breakfast with TESOL’s Best, Leadership Development Certificate Program, Research Symposium, Job Search Workshop, Evening Leadership Forum

**FOLLOWING THE CONVENTION**

1. **Submit a written report** (due April 5th) on your attendance and participation in the convention that includes your reflections on the experience you’ve had and reasons why Alice Pack Travel Awards should/should not be used in the future to assist BYUH students to attend conventions like TESOL ’15 Toronto.

2. **Present a short oral report** on your experience at TESOL ’14 at an activity that will be scheduled for some time after our return to campus.

**Special Note**

I have been asked almost every year, as well as this, about "free time". There is no designated free time. You have the convention schedule available to you online and you have the TESOL 390R requirements listed in the syllabus. Each person plans their own schedule and gets requirements completed as they choose.

What you do with your time is your choice and when there are times when you have nothing scheduled or planned, you can do whatever you want ... sleep, sight-see, shop, beat up on your roommate, people watch, stroll about the CC....or whatever. Any expenses involved with your extra activities are, of course, your own responsibility, and you are required to stay with the group at the hotel each night.

Student who went to Philadelphia wanted to go to New York on Sunday (we returned home on Monday that year) and the policy was stated that they could go as long as their trip didn't extend their time away from campus or interfere with their reason for being at the convention.

If you have family or friends in Portland, even if they are not attending the convention, they can be invited to attend the LDS TESOLers dinner on Friday night. However, you cannot skip that dinner or the "debriefing" meeting after it.